

Palm Beach County HIV CARE Council
CARE Council Meeting
Monday, July 24, 2017

Minutes

Members Present

Mary Kannel
Cecil Smith
Kim Enright
Patrice Huntley
Olga Sierra
Mark White
Vicki Krusel
Wisny Marcellus
Thomas McKissack

Members Present

Glenn Krabec
Yen Vassell
Quinton Dames
Chris Dowden
Mitchell Durant
Mary Jane Reynolds
Shirley Samples
Lilia Perez
Don Hilliard

Members Absent

Jeannette Tomici

CARE Council Staff

Shirley White

Grantee Staff

Berthline Isma
Shoshana Ringer
Frank Frank
Helene Hvizd
Melissa Silvagnoli
Matthew Tochtenhagen
Mary Woodard
Neeta Mahani

Lead Agency/Support Staff

Indira Case

Guests

Lauren Usher
Rik Pavlescak
Chris McCoy
Beatrice Manning
Brian Masters
Meghan Daily
Patricia Jackson

Rue Munyariwa
Brittney Roumou
Megan Lane
Moiz Siddiqui
Shayla Black
Ed Thompson
Psyche Doe

Marie Presmy
Shermaine Taylor
Richardo Jackson
Lozel Lopez
Quasia Cowan
Lynn Albutili
Leroy Rouse

*Denotes an excused absence

I. The CARE Council Meeting was called to order at 2:05p.m. by Chair, Kimberly Rommel-Enright, at the Mayme Frederick Building. Roll was taken, **a quorum was present**. Guests were introduced.

II. A Moment of Reflection:

Moment of Silence

A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.

III. There were no excused absences.

- IV. Motion** by Mary Kannel, **second** by Vicki Krusel to accept the July 24, 2017 CARE Council Meeting Agenda as presented. **Motion carried.**
- V. Motion** by Shirley Samples, **second** by Glenn Krabec to accept the June 26, 2017 CARE Council Meeting Minutes as presented. **Motion carried.**
- VI. Comments by the Chair:** The Chair spoke about the HRSA visit last week. We had an Executive Committee meeting and a Providers meeting, both were good meetings. She stated that her take away was that they wanted to insure we were making all of our decisions based on data and that's part of what we should take into consideration when making our priorities and allocations. The backup of the data was extremely important to them. They were pleased with where we are and what we are doing, they had no real concerns it appears that they were very happy at the meeting.

The Chair reminded everyone that part of being a CARE Council member is to be out in the community. Part of what we need to do is talk to people about what we do, what the CARE Council is and how other people can get involved. Recruitment is not just a function of staff and the Membership Committee; it is all of our function as we represent this body out in public. She encourage everyone to please talk about what we do and recruit them; tell them how it's beneficial to them and us. We do try to stay within the demographic matrix of the disease within this county, which means our body needs to reflect what the demographics of the disease looks like in Palm Beach County. She then talked about the inventory of seats and advise of the categories to look at when recruiting.

The Chair explained the reason for today's LGBTQ sensitivity presentation. We need to be accepting and understanding of everybody. We need to conduct ourselves in a manner befitting of this council, be respectful of everybody, and be mindful of how we treat people.

- VII. Public Comments:** There were no public comments.
- VIII. Educational Moment:** Richardo Jackson – FDOH, gave a very informative presentation on LGBTQ Cultural Sensitivity, which included three interactive scenarios.

Patrice Huntley announced that Compass offers LGBTQ and LGBTQ+ cultural sensitivity training; the plus in LGBTQ+ does not infer that a person is HIV positive.

- IX. Standing Reports & Updates:**
- A. Legislative/ACA Update:** Vicki Krusel stated that the Affordable Care Act is still the law of the land as of today. The healthcare subcommittee has been meeting and is talking about barriers, enrollments, and how we are going to set up the costs this year if there is any changes. Open enrollment starts November 1 and continues to December 15. She has been

working with statewide ADAP regarding some of the barriers with Florida Blue, it is a statewide payment issue, they talked about developing a procedure and how it is going to work.

- B. CPP Updates:** Quasia Cowan announce that the next meeting is Friday, September 15, 2017 at 9:00am at Families First.
- C. Part B Report:** Mitchell Durant introduced Psyche Doe; she is the interim HIV/AIDS Program Coordinator. Mitchell provided and reviewed the Part B expenditure and the ADAP/Patient Care reports.
- D. HOPWA:** Mark White in the process of doing the contracts for GY starting October 1.
- E. C.A.G.:** There was no C.A.G. report.
- F. Part A Report:** Shoshana Ringer gave a brief review of the HRSA site visit. She stated they all commented about our strengths. They saw the good working relationship we have between the grantee, CARE Council members and the providers. There were a few findings mostly at the grantee level. Some of the things about our CARE Council that we need to work on is our roster to make sure that the required seats are being filled, representation of the demographic information – focus on our local populations (Hispanic representation), and maybe revisit holding meetings at varying times and locations.
The HRSA team pointed out that our Peer Mentor Program is not a recognized medical service; we cannot fund it as a core medical service. This comes with some discussions and decisions on reclassifying it into a support service, which also come with reallocating funding. Due to the 75/25 split, we are only going to be able to reallocate a portion into support services. We will have discussions at the august P & A meeting on how we are going to reallocate this money.
- G. Expenditure Report:** Frank Frank state if we reclassified the Peer Mentor today, it would put us at 74.77%, which would be disastrous. He reported there is \$111,646 to be reallocated for contract services from Medical Nutritional Therapy. We got our final notice of award that left a little money that needs to be contracted, that will need to be voted on at the P & A meeting. In addition, we are applying for carryover, which is expected to be around \$87,000 that would have to be contracted. Roughly, we have \$200,000 that need to be contracted. We will contact agencies to see if they have an anticipated need.
Mr. Frank provided the RW GY17 Expenditure report. We still have one pending contract that is going before the BCC next month. We have received reimbursement through April and we are trending at 81%.
- H. Membership:** Vicki Krusel reported for Membership. The Membership Committee has interviewed two individuals for membership on the Council.
- I. LPAP:** Chris Dowden stated LPAP has not met in several months. There is nothing to update.
- J. P & A:** Cecil Smith stated there was no recent meeting. There is nothing to report.

X. Unfinished Business and General Orders: There was none.

XII. New Business

A. Vote: Approval of Committee Recommendations:

Motion carried to approve the Bylaws Ad hoc Committee's recommendation to revise Article V, section 4 (first paragraph) of the Bylaws to read: The Executive Committee shall consist of the Chair, Vice Chair, Treasurer, and Secretary of the CARE Council. The Executive Committee shall also consist of the Chair of each Standing Committee. At least one committee member with HIV must be present to constitute a quorum for decisions.

Motion carried to approve the Bylaws Ad hoc Committee's recommendation to increase the number of Priorities and Allocations Committee members to fifteen (15) maintaining the one-third (1/3) provider balance.

XIII. Other Business:

A. Grantee Assessment: The grantee assessment was distributed to the Council members to complete and turn in by the end of the meeting.

XIV. Announcements:

Kim asked for a round of applause for Mitchell. Psyche stated she have a memory book to sign for Mitchell.

Kim announced that they (her production group) are working on a new show; she will provide more information in September.

XV. Adjournment: With no further business, the CARE Council Meeting adjourned at 3:43p.m. at the Mayme Frederick Building, 1440 Martin Luther King Jr. Blvd., Riviera Beach, FL.

Approved as presented 08/28/2017sw.