

Palm Beach County HIV CARE Council
CARE Council Committee Special Meeting
Monday, March 27, 2017

Minutes

Members Present

Mary Kannel
Don Hilliard
Kim Enright
Patrice Huntley
Mitchell Durant
Mark White
Chris Dowden
Wisny Marcellus
Lilia Perez
Thomas McKissack
Cecil Smith
Vicki Krusel

Members Present

Glenn Krabec
Yen Vassell
Jeannette Tomici
Shirley Samples
Quinton Dames
Olga Sierra

Members Absent

*Mary Jane Reynolds

Lead Agency/Support Staff

Indira Case

Grantee Staff

Berthline Isma
Shoshana Ringer
Frank Frank
Helene Hvizd
Geoffrey Downie
James Green
Anna Balla
Neeta Mahani
Thomas Eaton
Sheron Hoo-Hing

CARE Council Staff

Shirley White

Guests

Marie Presmy
James Agbodzakey
Elsie Etienne
Psyche Doe
Emily Mulhaney
Anthony Plakas

Rik Pavlescak
Beatrice Manning
Rob Scott
Lynn Albertelli
Rafael Abadia
Quasia Cowan

Kristen Harrington
Leroy Rouse
Matthew Martin
Chris McCoy
Anne Costello
Ella Starikov

*Denotes an excused absence

I. The CARE Council Meeting was called to order at 2:05p.m. by Chair, Don Hilliard, at the Mayme Frederick Building. Roll was taken, **a quorum was present**. Guests were introduced.

II. A Moment of Reflection:

Moment of Silence

A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.

III. **Motion** by Shirley Samples, **second** by Vicki Krusel to accept the excused absence of Mary Jane Reynolds. **Motion carried.**

Motion by Chris Dowden, **second** by Mary Kannel to accept the excused absence of Shirley Samples at the February 27, 2017 CARE Council meeting. **Motion carried.**

- IV. **Motion** by Glenn Krabec, **second** by Mary Kannel to accept the March 27, 2017 CARE Council Meeting Agenda as presented. **Motion carried.**
- V. **Motion** by Chris Dowden, **second** by Glenn Krabec to accept the February 27, 2017 CARE Council Meeting Minutes as presented. **Motion carried.**
- VI. **Comments by the Chair:** The Chair stated that “we are moving into the middle of the year now and we have a lot going on with P & A and a lot going on with the finances.” He asked that if “anyone knows of any committee member that should be recognized for good attendance and/or good involvement to please let Shirley or Indira know so that these members can be recognized.”
- VII. **Public Comments:** There were no public comments.
- VIII. **Educational Moment:** Geoff Downie gave a brief presentation on the 2017 Retreat Feedback and Action Items. He stated that the recommendations are verbatim from the comment cards and a few are from notes taken at the retreat. The intent is to go through to see which suggestions we can do this year, set target dates, and incorporate them into committees’ work plans.
- IX. **Standing Reports & Updates:**
- A. **Legislative Update:** Vicki Krusel reported that the America Health Care Act which was recently proposed into Congress did not move forward. The Affordable Care Act remains as it is, so the penalty for being uninsured remains in place. You may contact her if you have any questions.
 - B. **CPP Updates:** Rob Scott reported that the statewide combined meeting will be May 17 and 18; the local CPP meeting will be May 19 @ 9:00am at Family First. Rob brought in some test Palm Beach palm cards that list testing sites.
 - C. **Part B Report:** Mitchell Durant provided and reviewed the ADAP/Patient Care/Prevention/Surveillance Report and the Part B Expenditure Report.
 - D. **Surveillance Report:** Psyche Doe provided the HIV Surveillance Monthly Report; her contact information is on the documents if anyone has any questions. Mitchell mentioned that the state is discouraging monthly data reporting; however, Psyche will continue to report on a monthly basis.
 - E. **Medicaid Report:** None.
 - F. **Update HOPWA:** Mark White reported that the President has proposed a \$6 billion budget cut for HUD. These budget cuts do not look good for HUD and their programs. They have moved 15 families off the waiting list, but if the budget cuts go through they may have to

stop or slow down with taking people of the waiting list. The proposed cuts do not single out HOPWA. He expects have final grant information next month for the 17/18 grant year.

G. Florida Statewide Consumer Advisory Group (PBAAG): None.

H. Part A Report: Geoff Downie reported on a few things the grantee office is working on: the 3 year Needs Assessment, he will be reporting the preliminary findings at the May meeting, the grant application is expected to be released late August or early September, they are also developing the request for proposal documents, continuing work with the City of West Palm Beach on the data integration, and lastly starting to work on the 3-year Quality Management Plan.

I. Expenditure Report: Frank Frank provided the RW GY16 Reimbursements report. He reported that the GY17 initial notice has been received for \$3.4 million for formula and MAI funding, supplemental portion usually comes in May. We should start reporting GY17 expenditures in May. We are at 77% spent, right at the 75/25 split. He stated, after speaking with the agencies it looks like the bulk of the grant will be spent, he expects around \$80 in carryover.

J. Membership: Vicki Krusel reported that an interview for membership was conducted today and she gave a brief update on what the committee was working on. Geoff Downie stated that the County is considering reducing the size of the board due to the number of non-aligned members. Glenn Krabec gave a brief explanation of the composition of the board.

K. LPAP: Chris Dowden informed that the LPAP committee has finalized their work plan and is currently is working on a provider agreement. Chris also informed that he is stepping down as the Chair of LPAP.

L. Community Awareness: Don Hilliard announce that we are looking for a Chair for the Community Awareness committee and asked that anyone whose interested to let him know. Yen Vassell and Shirley Samples expressed interest in being the Chair.

X. Unfinished Business and General Orders: There was none.

XI. New Business

A. Vote: Approval of Committee Recommendations (Documents are on the table)

1. Motion carried to approve the Priorities and Allocations Committee's recommendation to reallocate \$102,000 from Early Intervention Services into Medical Nutrition Therapy. Mary Kannel –FDOH, Lilia Perez – FoundCare, Mitchell Duran – FDOH, Patrice Huntley – Compass, Inc., and Quinton Dames – FoundCare all abstained.

2. Motion carried to approve the Priorities and Allocations Committee's recommendation to deny reallocating \$23,471 into Specialty Medical Services.

XII. Other Business:

A. CARE Council Seats was addressed during Membership update.

XIII. Announcements:

The Redbook is in the process of being updated; you may submit your information to Shirley White. The deadline to submit your update/revisions is March 31, 2017.

There's a Planning Council webinar, tomorrow, March 28, 2:00 – 3:30pm., HCSEF has offered to host anyone who wants to come to their office to participate in the webinar.

Patrice Huntley thanked all who attended and supported Pride Fest this past weekend. It was very successful; there were about 27,000 in attendance on Sunday.

Mary Kannel acknowledged Patrice Huntley for all the positive work she does.

XIV. Adjournment: With no further business, the CARE Council Meeting adjourned at 3:54p.m. at the Mayme Frederick Building, 1440 Martin Luther King Jr. Blvd., Riviera Beach, FL.

Approved as presented 04/24/2017sw.