

Palm Beach County HIV CARE Council
CARE Council Meeting
Monday, January 29, 2018

Minutes

Members Present

Mary Kannel
Chris McCoy
Kim Enright
Mary Jane Reynolds
Chris Dowden
Mark White
Vicki Krusel
Jeannette Tomici
Thomas McKissack
Olga Sierra

CARE Council Staff

Shirley White

Guests

Phil Dulmage
Lynn Albutelli
Beatrice Manning
Chris English
Alejandro Rodriguez
Felicia Chibante
Donna Sabatino

Members Present

Glenn Krabec
Rob Scott
Quinton Dames
Members Absent
Wisny Marcellus
Yen Vassell
*Shirley Samples
Kristen Harrington

Lilia Perez
Cecil Smith
Patrice Huntley

Grantee Staff

Thomas Eaton
Shoshana Ringer
Frank Frank
Helene Hvizd
Mary Woodard
Neeta Mahani
Sheron Hoo-Hing
Anna Balla

Lead Agency/Support Staff

Tanya Lacey
Anil Pandya

Neka MacKay
Quasia Cowan
Gail Stein
Lysette Perez
Sinteria Cooper
Richardo Jackson
Shermaine Taylor

*Denotes an excused absence

I. The CARE Council Meeting was called to order at 2:13p.m. by Chair, Kimberly Rommel-Enright, at the Mayme Frederick Building. Roll was taken, **a quorum was present**. Guests were introduced.

II. A Moment of Reflection:

Moment of Silence

A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.

III. **Motion** by Chris Dowden, **second** by Thomas McKissack to accept the excused absence of Shirley Samples. **Motion carried.**

- IV. Motion** by Mary Kannel, **second** by Thomas McKissack to accept the January 29, 2018 CARE Council Meeting Agenda as presented. **Motion carried.**
- V. Motion** by Vicki Krusel, **second** by Mary Kannel to accept the November 27, 2017 CARE Council Meeting Minutes as presented. **Motion carried.**
- VI. Comments by the Chair:** The Chair informed that due to a lack of a quorum the Executive Committee did not vote on the Committees' recommendations. She reminded everyone to respect each other and if you do not understand something that's being discussed to please her know.
- VII. Public Comments:** There were no public comments.
- VIII. Educational Moment:** Glenn Krabec gave a brief presentation on [Robert's Rules of Order](#).
- IX. Standing Reports & Updates:**
- A. Legislative/ACA Update:** Vicki Krusel informed that open enrollment is over. If someone is uninsured, we can still see if he or she can be enrolled in the special enrollment period. She reminded that Health Care District is not insurance. If clients are facing the individual mandate (tax penalty for not having insurance), they need to see if they can get an exemption or hardship. Our clients that are under 100% FPL (federal poverty level) because Medicaid has expanded they are not going to be penalized, but anybody whose over that send them to Vicki so she can try to get them out of that penalty.
Kim Enright informed that a bill was introduced in January in reference to transmission of diseases through bodily fluids. It is cited as HIV Prevention Justice Act. She read the summary of the act and will provide the full text if anybody is interested.
- B. CPP Updates:** Quasia Cowan reported that the next CPP meeting is March 15 @ 9:00am at FoundCare.
- C. Part B Report:** Chris English provided and reported on the Part B expenditures. They are on track and are anticipating that all dollars will be spent. Psyche Doe provided provide the ADAP/Patient Care/Prevention/Surveillance report. She reported that the ADAP would be open on an as needed basis for after hour service. The Health Department will begin implementing PrEP services on April 2nd at the 45th street clinic.
- D. HOPWA:** Mark White stated there is nothing new with HOPWA.
- E. C.A.G.:** No C.A.G. representative present.
- F. Part A Report:** Mary Woodard reported that funding allocations went before the BCC on January 23 and was approved. Contract negotiations started today and will continue until February 1.
The Program Coordinator position for CARE Council support has been advertised and interviews will be conducted within the next couple of weeks.
The Health Planner II position has been advertised.

She spoke with the P & A committee about developing a video for recruitment. We have not received the HRSA report; she has spoken to the project office about it who stated that we should receive it by the end of the month. But, she is not sure, if the government shut down will impact when receive the report.

February 9 is the Health Professionals Workgroup meeting.

February 16 is the CARE Council Retreat.

G. Expenditure Report: Frank Frank provided the RW GY17 Reimbursements report for review. We are currently at 82% core and 18% support with expenditures at a little over \$3.8million. He anticipates an unobligated balance of around \$40,000. We've been trending well and have been over the 75% threshold since day one.

H. Membership: Thomas McKissack reported that there was a great meeting this month.

I. LPAP: Chris Dowden reported that we do not have a quorum on this committee and we haven't been able to vote on anything. Kim Enright informed that she could appoint interested any person to the committee.

Chris informed that the current vendor for 340B is in the process of renewing their contract so there will be a gap of several months where we do not have 340B eligibility. It only effects the emergency financial assistance subsection section of the program, which is essentially for patients who need HIV medications specifically antiretroviral who have no other source of funding.

J. P & A: Chris McCoy gave a brief review of last week's P& A committee meeting.

X. Unfinished Business and General Orders: There was none.

XI. New Business

A. Vote: Approval of Committee Recommendations:

The Quality Management and Evaluation Committee (QMEC)

1. The Quality Management and Evaluation Committee recommends by consensus the approval of the Medical Nutrition Therapy Service Delivery Model. **Motion seconded** by Mary Kannel. **Motion carried.**

The Membership Committee

1. **Motion carried** to approve the Membership Committee's recommendation for the proposed restructuring of CARE Council seats.
2. The Membership Committee recommends the approval of Sinteria Cooper for membership to the CARE Council seat pending. **Motion** by Glenn Krabec, **second** by Mary Kannel to table the current motion and send it back to the Membership Committee. **Motion withdrawn.**
The Membership Committee recommends the approval of Sinteria Cooper for membership to the CARE Council. **Motion seconded** by Chris Dowden, **motion carried.**
3. **Motion carried** to approve the Membership Committee's recommendation for a letter as amended requesting transportation assistance for potential community members be sent to the Grantee for consideration.

The Priorities and Allocations Committee

1. **Motion carried** to approve the Priorities and Allocations Committee's recommendation for approval of the Ryan White Part A GY17 Allocations as presented.

XII. Other Business: There was no other business.

XIII. Announcements:

SMART Ride raised about \$860,000.

Thomas McKissack expressed appreciation for Mary Woodard's dedication for calling in for meeting while sick.

Education series at Compass in honor of National Black AIDS Awareness Day on February 6 at 6:00pm dinner will be provided please RSVP.

Kim Enright is looking for a flyer about PrEP

Frank Frank read email from HRSA in reference to partial award by February 1.

Donna Sabatino – USAC in Orlando on September 6, 7, and 8.

XIV. Adjournment: With no further business, the CARE Council Meeting adjourned at 3:44p.m. at the Mayme Frederick Building, 1440 Martin Luther King Jr. Blvd., Riviera Beach, FL.

Approved as amended 03/26/2018.sw