



Palm Beach County Parks and Recreation Department
Aquatics Division
John Prince Park Splashpark
2024 Group Request for Summer Use

2024 GROUP REQUEST FOR SUMMER USE

Reservations are required from May 1st - August 9th:

- All groups with 10 or more children must complete a splashpark request and be issued a permit at least 48 hours prior to use.
- Groups will be scheduled on a first come, first paid basis.
- A maximum of 30 children per group reservation may be permitted to use the splashpark during a one-hour time slot. Permit does not provide exclusive use of the splashpark.
- Groups must maintain a **1:12** counselor to camper ratio and counselors must actively monitor participants to ensure proper behavior while at the splashpark.

Fees Per 1 hour Time Slot:

- 10-20 participants: \$10.00 plus **applicable tax**
- 21-30 participants: \$20.00 plus **applicable tax**

Reservation Procedure - Please read carefully:

- Completed reservation forms may be submitted in person, by fax with credit card image, or mailed along with payment. **Fax Number: 561-242-6968.**
- Reservations will be accepted in person between the hours of 8:00 am and 4:00pm, Monday through Friday, at the address below:

Parks and Recreation Department Administrative Office
2700 6th Ave. South
Lake Worth, FL 33461

Payment Procedure: Cash, Check or Credit cards accepted.

1. Cash*: Will be accepted when reservations are made in person.
2. Company Check* (**payable to the Board of County Commissioners - BOCC**): Check must have the name of the company along with the company address and phone number imprinted on the check.
3. Credit Card* (**Visa, MasterCard, or Discover Only**). The form on **page 3** must be used to mail, scan or fax credit card payment.

Tax Exemption Procedure:

*Any day camp/day care center claiming a tax-exempt status must provide proof (Tax Exempt Certificate) at the time of payment. If a camp is paying via check or credit card, the name on the check or credit card must match the name on the tax-exempt certificate. If the names do not match, applicable tax will be applied to the total. Please provide a legible copy of the front only of the credit card with only the last four digits of the account number shown.

Regulations:

● Reservations are only valid for the 2024 summer season at the JPP Splashpark. **No refunds will be given due to inclement weather. In the event your visit is canceled due to inclement weather, we will try our best to reschedule your group based upon available dates and times.**



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Organization: _____ **Date:** _____
Contact Person: _____ **Email:** _____
Address: _____ **City:** _____ **Zip Code:** _____
Business Phone: _____ **Cell Number:** _____ **Fax Number:** _____

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Reservation Request Details: Please arrive on time for your reservation – if you are late, we may not be able to make up the time within your reserved time slot.

Date	Day	#Children	Time Slot (choose one per date)			
			10:00 - 11:00	11:15 -12:15	12:30-1:30	1:45-2:45

Please acknowledge that you have read and understand the rules and regulations on page 4.

I have read and understand the rules and regulations for use of the Splashpark _____ (Initial here)

Applicant Signature

Applicant (Print Name)

Date



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Credit Card Payment Form

Customer/
Contact Person: _____
First Middle Initial Last

Organization: _____
Complete Legal Name

Program: _____

**Customer authorizes the following Program Fee to be charged to the Credit Card account
identified below: \$_____**

Administration Office Hours of Operation
Monday through Friday: 8:00 am – 4:00 pm.
Palm Beach County Parks & Recreation Department
Customer Service/Registration
2700 Sixth Avenue South
Lake Worth, FL 33461
Phone: (561) 963-6761; Fax: (561) 242-7042

Payment Instructions

- Complete the bottom portion of this confirmation letter.
(Visa, MasterCard, Discover only)
- Fax or mail your registration form and this completed and signed confirmation letter to the
Customer Service/Registration office listed above.



DISCOVER

NETWORK



CREDIT CARD NUMBER
3 Digit CVV Number: _____
The 3 Digit CVV Number is located on the
Back of your card near your signature.

EXPIRATION DATE

Signature of Card Holder



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Review all rules and regulations with all counselors

General Rules for Groups:

- Group Buses should drop participants off at splashpark entrance and must park in lot across Center Drive with larger spaces (lot is west of the tennis courts).
- Groups must maintain a **1:12** counselor to camper ratio. Counselors must actively monitor participants to ensure proper behavior while at the splashpark.
- Upon arrival, the group leader must check in with the onsite staff member who will review the splashpark rules with all counselors and children.
- In the event of lightning, patrons will be asked to vacate the splashpark and seek shelter even if it is not raining. No refunds will be given due to inclement weather. In the event your visit is canceled due to inclement weather, we will try our best to reschedule your group based upon available dates and times.
- Picnic tables in the immediate area of the splashpark are available for use on a first come basis. Barbeque grilling is not allowed near the splashpark nor are tents permitted. The permitted use of the splashpark does not permit access or use of the Osborne rental pavilion or other large rental pavilions in John Prince Park.
- Groups who fail to abide by the rules and regulations will be asked to leave and may lose the privilege of using the splashpark.

For the Safety of all:

- Shower before entering.
- Children that are not potty trained must wear proper swim diapers at all times.
- Walk, the surface may be slippery.
- Do not drink the water, it is re-circulated.
- Do not use if you are ill with diarrhea.
- Water shoes are recommended.
- Food, drink and glass containers are prohibited.
- Animals, skateboards, rollerblades & bicycles are prohibited.
- Please place trash in proper containers.
- Climbing on structures and rough housing is prohibited.