

**OFFICIAL MEETING MINUTES
OF THE
INFRASTRUCTURE SURTAX
INDEPENDENT CITIZEN OVERSIGHT COMMITTEE
PALM BEACH COUNTY, FLORIDA
AUGUST 18, 2022**

**THURSDAY
10:00 A.M.**

**1st FLOOR, KEN ROGERS MEMORIAL CHAMBERS
WEST PALM BEACH, FL**

MEMBERS:

Maria Antuña
Debra Chandler
Patrick Franklin
Sandra Hammerstein
Glen Harvie
Rex Kirby
Frank Lewis
Allan Owens
Denise Palmatier
Erica Palmisano
John Smith
Christine Thrower-Skinner
Lee Waring
Kimberly Weston

COUNTY STAFF PRESENT:

Sherry Brown, Director IV, Office of Financial Management and Budget (via Webex)
Alicia DeAbreu, Assistant Budget Director, Office of Financial Management and Budget
Michael Jones, Chief Assistant County Attorney
Eric McClellan, Division Director IV, Facilities Development and Operations

CLERK OF THE CIRCUIT COURT & COMPTROLLER'S OFFICE STAFF PRESENT:

Danielle Freeman, Deputy Clerk

1. CALL TO ORDER

The chair called the meeting to order at 10:00 a.m.

2. ROLL CALL

Present: Patrick Franklin, Sandra Hammerstein, Glen Harvie, Rex Kirby, Frank Lewis, Denise Palmatier, John Smith, Lee Waring, and Kimberly Weston

Absent: Maria Antuña, Debra Chandler, Allan Owens, Erica Palmisano, and Christine Thrower-Skinner

3. APPROVE MINUTES – May 19, 2022

MOTION to approve the May 19, 2022, minutes. Motion by Patrick Franklin, seconded by Lee Waring, and carried 9-0.

4. REVENUE REPORT

Alicia DeAbreu, Assistant Budget Director for the Office of Financial Management and Budget (OFMB), provided a brief overview of the revenue report.

Rex Kirby asked if the totals were lower because collections for fiscal year 2022 had not yet been completed.

Responding to Mr. Kirby, Ms. DeAbreu stated that the collections in the report reflected the previous two months, but collections would continue through December.

(CLERK’S NOTE: Maria Antuña joined the meeting.)

5. EXPENSE REPORT

a. Presentation by Jacobs Project Management Co.

Jonathan Jordan, Principal/Senior Project Manager for Jacobs Project Management Co., delivered a slide presentation that provided a breakdown of the project expenditures and the status of current projects.

Glen Harvey asked about the projected date that all projects would be completed.

Responding to Mr. Harvey, Eric McClellan stated that he did not have a definitive answer and that each department would be able to provide an update; however, the expected completion time frame for all projects was more than ten years.

Mr. Kirby asked if work on the projects was progressing on schedule.

Mr. Jordan explained that the timing of project commencement depended on need and was determined by the facility manager. He also stated that projects were generally tracking as expected.

Discussion continued regarding the project expenditures.

6. BUDGET TRANSFERS/PROJECT PRESENTATIONS

a. Parks

Bob Hamilton, Division Director I, Parks and Recreation Department, provided a slide presentation regarding updates at Bert Winters Park.

(CLERK'S NOTE: Erica Palmisano joined the meeting.)

b. Engineering

Steve Carrier, Assistant County Engineer for the Department of Engineering and Public Works (EPW), addressed two questions regarding expenditures and bridge replacements around the county.

Sandra Ospina, Professional Engineer, Roadway Production, provided a slide presentation highlighting the history and updates for the bridge project on Wabasso Drive.

Lee Waring asked if any plans were in place to rework the project in the event that sales tax revenues declined.

Mr. Carrier stated that the plans could be reworked if the committee approved and the Board of County Commissioners (BCC) adopted them. He said there was currently enough funding for the plans but other funding sources, such as grant opportunities, could be considered if revenue declined.

c. FDO

Richard Avery, Project Manager, Facilities Development and Operations Department (FDO), delivered a slide presentation and discussed the breakdown of the plans and funding for the main courthouse building renovation project, as well as the process for selecting a construction manager.

Discussion ensued regarding the hiring process for a construction manager, subcontractors, and the time frame for the contract to be executed.

Mr. Kirby asked if the plan was to renovate one floor per year due to the costs of materials.

Mr. Avery said that discussions with the construction manager had not yet taken place and that the plan was to take a multiphase approach to the renovations.

Discussion ensued regarding challenges surrounding the projects and strategies for moving the plans forward.

Fernando DelDago, Capital Improvements Director, discussed the time frames of various projects and the escalating of cost of materials.

Mr. Waring asked if an annual report could be prepared for the taxpayers that detailed the projects that had been completed.

Mr. McClellan said details from the annual report prepared for the BCC could be generated for the public to show what projects were completed.

Mr. Kirby stated that various schools put up banners that said “your sales tax dollars at work” to identify surtax-funded projects.

Discussion ensued regarding public access to the project tracking report that showed the status of surtax-funded projects.

7. OTHER COMMITTEE BUSINESS

No committee business was discussed.

8. PUBLIC COMMENT

No comments were made.

9. ADJOURN

MOTION to adjourn. Motion by John Smith, seconded by Maria Antuña, and carried 11-0.

At 10:50 a.m., the chair declared the meeting adjourned.